

GUIDELINES

DIVISION OF SANITATION FACILITIES CONSTRUCTION

Office of Environmental Health and Engineering
Navajo Area Indian Health Service
Window Rock, Arizona

CHAPTER 2--Project Development

Section 1: Responses to Chapter Resolutions

Guideline 2.1

July 21, 2003

Supersedes: G 2.1 (89-15) 4121189, G 2.1 (93-7), G 2.1 October 1999.

Distribution: Standard List

GENERAL

All chapter resolutions requesting P.L. 86-121 facilities and/or technical assistance from the Division of Sanitation Facilities Construction (DSFC) will be responded to by letter from the Director, DSFC. The Director will respond within 30 days of receiving a resolution. Any resolution received at a field office should be forwarded to the Director through the District Engineer with a draft letter of response on a diskette, and supplemental comments that would help in the reply. (See Attachment A for a sample response). The Director may contact the district or field office for more information while drafting the response letter.

The response will be addressed to the appropriate Navajo Nation Council Delegate(s) with the following (as a minimum) individuals and/or offices receiving copies:

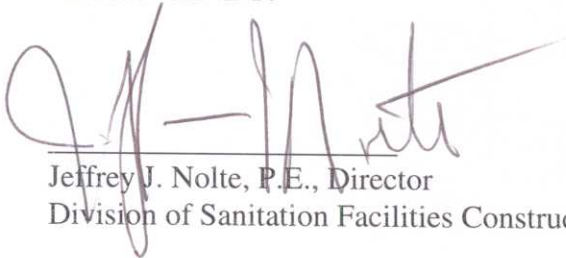
- _____, CSC, _____ Chapter
- _____, District Engineer, _____ District
- _____, CEO, _____ Service Unit
- Division of Health, Navajo Tribe, Window Rock
- _____ Agency Chapter Support Services, Navajo Tribe
- Chapter Gov't Development Dept., Navajo Tribe, Window Rock
- Office of Tribal Affairs
- THRU: Director, DSFC, NAIHS
- _____ Chapter File
- THRU: Director, OEHE, NAIHS
- Chrono/Reading

RESPONSES TO CHAPTERS BY FIELD

Although responses to chapter resolutions will be by the Director there may be occasions when the Field or District Engineer would correspond directly with a chapter. Examples would be status reports or informational letters on active projects, or distribution of completed feasibility studies. The Director, DSFC, should receive copies of all such correspondence.

A log of resolutions will be kept by the Director, DSFC, for reference.

APPROVED BY:

A handwritten signature in dark ink, appearing to read "Jeffrey J. Nolte". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Jeffrey J. Nolte, P.E., Director
Division of Sanitation Facilities Construction

Attachment A - Sample Response



DEPARTMENT OF HEALTH & HUMAN SERVICES

Public Health Service

Office of Environmental Health
and Engineering

June 18, 2003

Navajo Area
Indian Health Service
P.O. Box 9020
Window Rock, Arizona 86515-9020

Gary Holiday, President. Oljato Chapter
P.O. Box 360455
Monument Valley, UT 84536

Re: Letter of May 2, 2003
Our reference No. 739

Dear Mr. Holiday:

This is in response to your letter of May 2, 2003 and the three earlier chapter resolutions that were attached to it. Those resolutions are dated December 21, 2002. Based on these resolutions, your letter requests that the Indian Health Service (IHS) increase its sanitation deficiency point ranking (score) for the Southwest Monument Valley project (AZ 09190-0101).

Please be advised that contributions toward SDS projects must be at least 10% of the total project cost to receive additional points under the SDS system. Recent updates to our project SDS system have yielded a revised cost and priority ranking for the Southwest Monument Valley project of \$3.6 M and 54, respectively. Because the chapter's proposed contribution would be less than 10% of the revised total estimated cost of the project, the project ranking remains at 54. Given our current and limited budgetary restraints, we are providing planning and/or full funding for only those SDS projects having a priority ranking of 62 or greater.

For your information, besides providing funding for SDS projects, IHS also provides limited funding for the support and provision of sanitation facilities to new or like-new homes. Like-new homes are homes that have been renovated by others to include bathroom plumbing and fixtures. Given that you may have funding that could be made available for bathroom plumbing, I respectfully suggest that you meet with our field staff to consider all, or a portion of the Southwest Monument Valley project as a potential candidate for future housing support funding.

Thank you again for your sincere interest in securing contribution funds for the project. If you've questions or wish to schedule a meeting with our field staff to discuss this project further, please contact Zack Stanley, IHS Engineer, at our Kayenta OEHE office, telephone number (928) 697-4067; or Richard Johnson, IHS District Engineer at (928) 779-2721 ext 141.

Sincerely,

Jeffrey J. Nolte, P.E., Division Director
Sanitation Facilities Construction

xc: CSC, Oljato Chapter
Richard Johnson, P.E., District Engineer, DSFC
Zack Stanley, P.E., Engineering Consultant, DSFC, OEHE, Kayenta Service Unit
Linda White, CEO, Kayenta PHS Clinic
Division of Health, Navajo Nation, Window Rock
Chapter Gov't Development Dept., Navajo Nation, Window Rock
Office of Tribal Affairs

THRU: Director, NAIHS

Oljato Chapter File
THRU: Director, OEHE, NAIHS

Chrono/Reading File
Nolte Desk File