

GUIDELINES

DIVISION OF SANITATION FACILITIES CONSTRUCTION

Office of Environmental Health and Engineering
Navajo Area Indian Health Service
Window Rock, Arizona

CHAPTER 9--NECA

Section 5: IHS-NECA Holiday Schedule
Guideline No. 9.5 (99-19)
October 1, 1999

Supersedes: G 9.5 (96-8), G 9.5 (89-9), G 81-9

Distribution: Standard List
General Manager, NECA
Construction Manager, NECA

NECA takes all Federal holidays except Veterans Day, Columbus Day, Presidents Day, and Martin Luther King Day. All of NECA takes off the Friday after Thanksgiving, and the Friday of the Shiprock Fair.

For those four Federal holidays that NECA works, the IHS will make arrangements for construction management/inspection in one of two methods:

1. Arrange the work schedule and inspection requirements to have NECA work that day without an IHS inspector on the job site.
2. If it is necessary for an inspector and/or engineer to be present, holiday pay will be provided according to appropriate personnel policies.

APPROVED BY:



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